

Minutes
Well Contractors Certification Commission Meeting
May 7, 2019 10:00 AM

The regularly scheduled meeting of the Well Contractors Certification Commission was called to order on Tuesday, May 7th, 2019 at 10:14 AM at 131 W. Margaret Ln., Hillsborough, NC, Rm. 302 with Chairman Doug McVey presiding. The following persons were in attendance for the meeting:

Commission Members

Justin Barefoot (absent)
David Brown
Jonathan Dills (absent)
Laura Honeycutt
Doug McVey
Todd Muench
Billy Yow (absent)

WCC Staff

Andrew Morgan

DHHS Staff

Wilson Mize

Legal Staff

John Barkley

Guests

I. Preliminary Matters

(1) Chairman Doug McVey welcomed everyone in attendance and called the meeting to order. He then read the NC State Government Ethics Act which mandates that the Chairman inquire as to whether any member knows of a conflict of interest or appearance of conflict with respect to matters before the Commission. He asked if any member knows of a conflict of interest or appearance of a conflict. No conflicts noted.

(2) The chairman also read a statement on the purpose of the Well Contractors Certification Commission: (Article 7A-Well Contractors Certification, G.S. 87-98.3). **Purpose:** It is the purpose of this Commission to protect the public health and safety by ensuring the integrity and competence of well contractors, to protect and beneficially develop the groundwater resources of the State, to require the examination of well contractors and the certification of their competency to supervise or conduct well contractor activity, and to establish procedures for the examination and certification of well contractors.

(3) Notation of Any Revisions or Additions to the Agenda
Chairman McVey bypassed revisions or additions and moved to action items.

II. Action Items

(1) Approval of Minutes

The Commission reviewed the February 5, 2019 meeting minutes. Commissioner Todd Muench made a motion to approve the revised February 5, 2019 minutes. Commissioner David Brown seconded the motion. A vote was taken and the motion passed unanimously. Commission Counsel Barkley informed the Commission they must give a reason why they are going into closed session when a motion for closed session is made.

(2) Discussion of going independent versus staying in State Government

Chairman McVey asked if there was interest in looking into going independent or if a motion to go independent. Commissioners agreed there is interest in looking into going independent, but more information is needed prior to a vote. Commission Counsel Barkley informed the Commission all Commissioners must be present to vote on an action item. Commissioner Muench is in favor if sustainable. There is a possibility of retaining the Attorney General's office if independent. Commissioner Muench to take the lead on gathering the information needed for the Commission to vote on the matter. Commissioners to create lists and forward to Mr. Morgan for compilation.

III. Information Items

(1) Staff Report

The staff report was presented by Drew Morgan, for activities that occurred between February to April 2019:

1) Exam Reviews	13
2) Exams	31
3) Field Observations	5

The floor was open for questions; Commissioner Honeycutt asked if any level A applicants have failed the field observation. Mr. Morgan answered yes.

(2) Web based database (Blue Lizard software)

Mr. Morgan briefed the Commission on the discussions and emails with Blue Lizard software. A custom, web-based database designed by Blue Lizard will cost between \$60,000 to \$75,000. If the database is designed by Blue Lizard, a lot of the code could be shared from the RSTAS database. Blue Lizard estimates 3-6 months to design the database once all approvals received. Commissioner Brown stated an office assistant may not be needed if a web-based database is implemented. Mr. Morgan to investigate if bid process is required or not.

(3) Certification Level Reclassification Update

Commissioner Todd Muench stated he is withdrawing his certification level reclassification proposal at this time.

(4) Review Committee Report

Commissioner David Brown presented the Review Committee report for meetings held in November, December 2018 and January 2019. The Review Committee had reviewed 9 applications for certification level A, 5 for level B, 10 for level C and 1 for level D. The Committee also reviewed 15 continuing education courses for pre-approval.

(5) Approval of Brand Specific CE Courses

Commissioner Brown updated the Commission on his communication with Commission Counsel Barkley about the Review Committee approving brand specific CE courses. There appears to be no conflict if the course content is of an educational nature and meets the other criteria of the Chapter 27 section .0800 rules.

(6) Disciplinary Committee

Chairman McVey asked Mr. Morgan to brief the Commission regarding the December 5, 2018 Disciplinary Committee meeting decision postponement. The Committee could not discuss prior to the May 7, 2019 Commission meeting due to attendance. Chairman McVey, Commissioner Honeycutt and Commission Counsel Barkley discussed scheduling a disciplinary meeting in Greensboro to hear the current request from Orange County.

(7) Ethics Update

Both ethics training and annual Statement of Economic Interest (SEI) were discussed. Commission Counsel Barkley informed Commissioners they can be fined up to \$250 by the Ethics Board for not completing a SEI annually.

IV. Upcoming Meetings

Commission Meeting – Aug. 6, 2019 @ 10am, 131 W. Margaret Ln., Hillsborough, NC

Review Committee – June 4, 2019 @ 10:00am, at 501 Millstone Dr., Hillsborough, NC

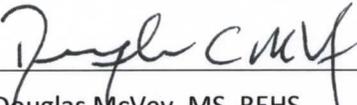
Budget Committee – July 27, 2019 @ 11am, at 2101 N. Oak St., Myrtle Beach, SC

V. Adjournment

With no further business or comments from Commission or Staff, the meeting was adjourned at 11:19 AM

Respectfully submitted,
Andrew Morgan, REHS
WCC Staff

Approved by WCCC:



Douglas McVey, MS, REHS
Chairman, Well Contractors Certification Commission
www.wellcontractors.nc.gov

Aug. 6, 2019

Date