

Minutes
Well Contractors Certification Commission Meeting
May 1, 2018
Hillsborough, NC

The regularly scheduled meeting of the Well Contractors Certification Commission was called to order on Tuesday, May 1, 2018 at **11:02 am** at 131 W. Margaret Ln., Hillsborough, NC, Rm. 004 with Chairman Daniel Ortiz presiding. The following persons were in attendance for the meeting:

Commission Members

David Brown
Jonathan Dills
Doug McVey (via telephone)
Todd Muench
Daniel Ortiz
Billy Yow

WCC Staff

Andrew Morgan

DHHS Staff

Daneene Barton
Nancy Deal
Wilson Mize

Legal Staff

John Barkley

Guests

I. Preliminary Matters

(1) Chairman Daniel Ortiz welcomed everyone in attendance and called the meeting to order. He then read the NC State Government Ethics Act which mandates that the Chairman inquire as to whether any member knows of a conflict of interest or appearance of conflict with respect to matters before the Commission. He asked if any member knows of a conflict of interest or appearance of a conflict. No conflicts noted.

(2) The chairman also read a statement on the purpose of the Well Contractors Certification Commission: (Article 7A-Well Contractors Certification, G.S. 87-98.3). **Purpose:** It is the purpose of this Commission to protect the public health and safety by ensuring the integrity and competence of well contractors, to protect and beneficially develop the groundwater resources of the State, to require the examination of well contractors and the certification of their competency to supervise or conduct well contractor activity, and to establish procedures for the examination and certification of well contractors.

(3) Notation of Any Revisions or Additions to the Agenda

Chairman Ortiz asked the Commissioners if they had any additions or revisions to add to today's agenda. No revisions or additions to agenda.

II. Action Items

(1) Approval of Minutes

The Commission reviewed the February 6, 2018 meeting minutes. Commissioner Dills made a motion that the minutes be approved. Commissioner Yow made a second to the motion. A vote was taken and the motion passed unanimously.

(2) Selection of Ethics Liaison

Commissioner Dills made a motion that John Barkley serve as the ethics liaison for the Commission. Commissioner Brown made a second to the motion. A vote was taken and the motion passed unanimously.

(3) Election of new Chairman

Commissioner Dills made a motion that Commissioner McVey be elected to serve as the Commission Chairman beginning July 1, 2018 to replace outgoing Commissioner Ortiz. Commissioner Brown made a second to the motion. A vote was taken and the motion passed unanimously.

(4) Election of new Vice-Chairman

Commissioner Brown made a motion that Commissioner Dills continue to serve as the Commission Vice-Chairman. Commissioner Yow made a second to the motion. A vote was taken and the motion passed unanimously.

(5) Rulemaking

Drew Morgan gave a report on the status of the proposed new rule .0120.

Currently the rule is open for public comment. The public hearing did not have any attendees.

(6) Go Independent Study

Deneene Barton gave a power point presentation, as the temporary employee who conducted the study. Ms. Barton provided the following: History of Commission revenue vs cost management of expenses. Revenue will be either flat or decline (projecting 3% per yr). Loss of discounts, Control expenses.

Questions: 2017 Expenses jump \$15-20K jump? Ms Barton said she would look into it.

III. Information Items

(1) Staff Report

The staff report was presented by Drew Morgan. The report listed out-of-cycle exams, exam reviews, civil penalties assessed, outreach events and other staff activities that occurred between February 2018 and April 2018. An overview of exam statistics and 2018 meeting dates was also included.

(2) Review Committee Report

Commissioner Brown presented the Review Committee report for Committee meetings held in February 2018, March 2018 and April 2018. The Review Committee had reviewed 37 applications for certification and reviewed 8 continuing education courses for pre-approval.

Other topics discussed by the Review Committee included 1) a 2018 exam in Hickory, NC, 2) moving December 2018 meeting to December 11, 2018, after NGWA and 3) email to Mike Rogers, 4) WCCC copier maintenance agreement.

(3) Budget Committee Report

The Budget Committee report was presented by Commissioner Yow. The Committee discussed repairs to current vehicle and printing of new Chapter 27 rule books.

(4) Disciplinary Committee Report

Christopher J Wilson NCWC 4302-D Letter of Reprimand
Van C Elliott, NCWC 3104-A Suspension for six months

(5) Ethics Update

Drew Morgan provided the Ethics update. A tracking list of when each Commissioner must obtain additional Ethics training was provided.

V. Upcoming Meetings

Commission Meeting – August 7, 2018 @ 11am, 131 W. Margaret Ln., Hillsborough, NC

Review Committee – July 28, 2018 @ 10:00am, at 2101 N. Oak St., Myrtle Beach, SC

Budget Committee – July 28, 2018 @ 11:00am, at 2101 N. Oak St., Myrtle Beach, SC

VI. Adjournment

With no further business or comments from Commission or Staff, the meeting was adjourned at 12:44 p.m.

Respectfully submitted,
Gina Brown
WCC Staff

Approved by WCCC:



Douglas McVey, MS, REHS
Chairman, Well Contractors Certification Commission

www.wellcontractors.nc.gov

Aug. 7, 2018

Date